

BRENZETT PARISH COUNCIL

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MINUTES 63

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brenzett on Friday 14 December 2018 at 9.00 am

PRESENT: Mrs J Webb (Chair), Mrs A Beeching and Mrs J Thompson

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR: Mr L Laws

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There was one Members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from County Councillor Hills and District Councillor Goddard..

2. APPROVAL OF REASONS FOR ABSENCE

There were no Apologies for Absence.

3. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Councillors Beeching and Webb had a Significant Interest in matters associated with the Village Hall, but requested a Dispensation. Please see below.

i) To note the granting of any requests for Dispensations and the decision

Councillor Beeching and Councillor Webb both submitted a request for a Dispensation to allow them to take part in the discussion regarding the request for financial assistance from Brenzett Village Hall Committee as they are both members of the Committee.

Councillors delegated the power to grant Dispensations to the Parish Clerk in November 2017.

A Dispensation was granted by The Clerk to Councillor Beeching and Councillor Webb as without it the Council would be inquorate and unable to discuss this request and make a decision.

ii) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

4. ACCEPTANCE OF MINUTES

Minutes 62 of the meeting held on 15 November 2018 were accepted and it was unanimously agreed that Mrs Webb should sign them.

Proposed Mrs Beeching Seconded Mrs Thompson

5. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES

There were no Matters Arising which were not covered on the agenda.

6. MEETING ADJOURNED FOR 30 MINUTES FOR PUBLIC PARTICIPATION AND RECONVENED

The meeting was opened to the Members of the Public present from 9.06 - 9.17 during which time Mr Laws informed Councillors that he had been round Brenzett with the team leader responsible for carrying out the new scheme for removing graffiti and cleaning road signs. They had looked at the old telephone box by the Fleur de Lis and Mr Laws suggested it should be removed. Councillors were in favour of this suggestion, although they felt that they should consult with the residents of Brenzett before making a final decision. Mr Laws also reported that the play area needs renovating.

It was reported that the History Group is thriving. There are now 13 members and 3 more are expected to attend the next meeting. Councillors suggested that the group could alternate between meeting in the Church and in the Village Hall, but the group doesn't have any money to pay rent.

7. CHAIRMAN'S REPORT

The Parish Council is very grateful to Cllr Clive Goddard for providing Brenzett with its second waste bin. This has been sighted opposite the fuel station on the pavement leading to Brenzett Primary School. The presence of the bin has reduced the litter that use to collect there. This in turn is helping to keep the village free of unsightly litter. Thanks to all of you who are making good use of it.

The Village Hall Committee is continuing to keep the grounds tidy and well kept and looking forward to sighting the bench which was donated a while ago. Hopefully the community will enjoy using it. The grounds are quiet, an ideal place to sit and read or just enjoy the many different song birds who have taken up residence in the hedges and trees around the Hall. We in Brenzett are very lucky to have a wonderful hall, however remember the saying "Use it or lose it."

Councillors would like to thank both Peter and Bill for their continued support to brighten up the village with a wonderful display of seasonal flowers in the planters around the Village Sign and roundabout.

The Parish Council is working hard to support the community and we would like you to support us. Please consider attending our meetings, it's your opportunity to have your say. All details are on the website and notices are displayed on the Brenzett Council Notice Board which can be found on the side wall of the Old Post Office at the beginning of King Street. On behalf of the Parish Council I would like to wish you all a very happy 2019.

8. VILLAGE RESPONSIBILITIES

Nothing to report.

9. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

No Correspondence received.

Email Correspondence – all forwarded to Councillors

Lost Word – Mrs Beeching will ask the school whether they would like a copy of the book.

Finance**Bank Reconciliation as at last Bank Statement received**

Opening Balance	13920.10	Treasurers Account	13574.19
Add Receipts	<u>5136.65</u>	Less Uncleared Cheques	<u>543.32</u>
	19056.75		13030.87
Less Payments	<u>6025.88</u>	Less Earmarked Funds	<u>7218.00</u>
	13030.87		5812.87
Less Earmarked	<u>7218.00</u>		
	5812.87		

Accounts to be Paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Parish Clerk	367	Salary General Admin Clerk's Expenses	169.60 16.92 1.00		187.52
HMRC	368	Income Tax	136.80		136.80
BVHMC	369	Rent for 2018	100.00		100.00
Webmaster	370	Webmaster Services	119.00		119.00
Mrs A Beeching	371	Thank you Hampers	40.00		40.00
BVHMC	372	Donation to V Hall	1200.00		1200.00

Resolution: Councillors unanimously agreed to pay the above accounts.

Proposed Mrs Webb

Seconded Mrs Thompson

Earmarked Funds

	Balance 04.09.18	+/- Dec	Balance 14.12.18
Village Projects	1460.00		1460.00
Election Expenses	1214.00		1214.00
General Reserves/Contingency	4044.00		4044.00
Village Handyman Donation to Village Hall	1200.00	1200.00	NIL
Donations	500.00		500.00
TOTAL	8418.00		7218.00

Councillors agreed to re-name the Village Handyman account Village Maintenance

Request for Financial Assistance from Brenzett Village Hall Committee

Resolution: Following a request for a contribution of £1200 towards the cost of grounds maintenance and hedge cutting, Councillors unanimously agreed with this request and a cheque for £1200.00 was written from the amount set aside for Village Maintenance.

Preparation and Adoption of Budget for 2019/2020

Resolution: Councillors unanimously agreed the budget for 2019/2020. Please see attached.

Setting and Adoption of Precept for 2019/2020

Resolution: Due to the increased costs incurred as a result of the Data Protection Legislation which came into force in 2018, Councillors unanimously agreed to increase the Precept to £6300.00.

Proposed Mrs Beeching Seconded Mrs Thompson

Data Protection

Permission is needed from residents who are shown on photographs on the website.

Mrs Beeching will obtain this from the residents concerned.

Insurance

Nothing to report.

Website

Nothing to report.

NALC Legal Briefing L09-18 Public Sector Bodies Regulations 2018

Councillors unanimously agreed to seek advice from Mr Stanley.

Risk Assessment

The Village Sign needs oiling.

Donation of Defibrillator to Brookland School

Nothing to report.

Request for Water Supply in Brenzett Churchyard

Mrs Thompson has tried 3 water companies and none of them will take responsibility for installing water into the Cemetery. The Clerk will ask Folkestone and Hythe District Council to put a notice in the Cemetery informing people that there is no water available in the Cemetery.

Marsh Forum Feedback

A proposal was put forward by a member of Dymchurch Parish Council that Romney Marsh should be designated a National Park.

Proposal to apply for National Park Status for Romney Marsh

The Parish Council is interested in this proposal being properly researched

Mrs Thompson will ask the NFU for advice.

10. PLANNING

Please see attached list.

Old Coach Yard

Work to the Old Coach Yard has started. Local residents are not very happy with various aspects of the project, but the conditions have been signed off and the issue of the right of way seems to have been resolved.

Work to The Cottage

We received an email from the Planning Officer informing us that she is awaiting amended plans from the agent, so no decision has been made as yet. She also informed us that the Enforcement Officer is aware that works have started and is addressing this issue separately to establish exactly what has taken place.

Mr Laws questioned this as, to the best of his knowledge there is no Enforcement Officer in place at the moment.

The Clerk was asked to write to Folkestone and Hythe District Council and ask whether they have recently appointed an Enforcement Officer and if so what date he visited the site.

11. HIGHWAY ISSUES

Three potholes in Butler Lane have been filled.

The Clerk will email and ask the Highway Steward to arrange to meet with Mrs Thompson to discuss further repairs to the Lane.

12. ITEMS FOR INCLUSION ON THE NEXT AGENDA

Mid Year Audit.

13. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The next meeting will be held on 29 January 2019.

There being no other business the meeting closed at 10.48 am.

Signed Dated
Chairperson